

**SUTTON HEATH PARISH COUNCIL**

**Parish Council Meeting - Monday 11 May 2020**

**at 7pm via Zoom**

 **All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.**

**M. Merriam**

**Parish Clerk**

**AGENDA**

1 To appoint temporary Chairman for this meeting

2 To receive apologies for absence

3 To receive Declarations of Interest in respect of Agenda items

4 To approve the draft minutes of meeting held on 9 March 2020

5 To co-opt new councillor

6 Covid-19 and community

7 To discuss small community project – Cllr Chalklen

8 To receive brief reports from:

1. County Council – Cllr A Reid
2. District Council – Cllr J Mallinder

9 To discuss finance:

1. Bank account reconciliation for year end
2. 1st precept instalment £4,875
3. End of year internal audit – AGAR (Accounting Statements, Annual Governance Statement & Certificate of Exemption to be approved)

 10 To consider any planning applications received

11 To receive public questions

12 To consider correspondence received by parish clerk and via drop-box

13 To agree future dates for meetings:

* 14 September; 9 November; 11 January; 8 March; 10 May;

14 To discuss AOB (for info only – any decisions to go to Agenda for next meeting)

15 To agree the date of next meeting: 13 July 2020