

**SUTTON HEATH PARISH COUNCIL**

**Parish Council Meeting – Monday 13th November 2023**

**at 7:15pm in the Community Room, Barnsdale Centre, Sutton Heath**

**Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above**

**Victoria Daly**

**Parish Clerk**

**A G E N D A**

1. To receive apologies for absence
2. To receive Declarations of Interest in respect of Agenda items
3. To approve the draft minutes of meeting held on 11th September 2023
4. To receive brief reports from:
   1. Suffolk County Council
   2. East Suffolk Council
5. To discuss finance:
   1. Income and expenditure report and bank reconciliation
   2. To ratify any spending between meetings.
   3. Internet Banking
6. To discuss a final precept budget for 2024/2025
7. To discuss the upcoming position of Parish Chairman
8. To discuss Parish Clerk maternity leave
9. To receive an update from the events committee
10. To receive an update from Sutton Heath Singers Choir
11. To receive public questions
12. To consider correspondence received by Parish Clerk
13. To propose items for the next meeting agenda.