

**SUTTON HEATH PARISH COUNCIL**

**ANNUAL GENERAL MEETING**

**Monday 15 May 2023**

**to be held at 7pm in the Barnsdale Centre, Sutton Heath**

**AGENDA**

1. Election of Chair and acceptance of office
2. Election of Vice-Chair and acceptance of office
3. To receive the Declaration of Acceptance of Office forms for the Chair and Vice-Chair
4. Resignation of Councillors and Election of New Councillors
5. Chair appoints officers for year 2023/2024: Events contact
6. Apologies for absence
7. Declarations of pecuniary and non-pecuniary interest in respect of agenda items
8. Minutes of Annual General Meeting of 9th May 2022
9. Approval of minutes of Parish Council meeting of 13th March 2023
10. Other reports SCC / ESC
11. To agree the dates and venues for Council meetings for the year 2023/24:
	* 1. **Proposed dates 2023**: 10th July; 11th September; 13th November
		2. **Proposed dates 2024:**  8th January; 11th March; 13th May (Annual Parish Meeting and AGM)
12. Finance:
13. Income/expenditure
14. Audit. Heather Heelis
15. Internal Control
16. Update on online banking
17. To ratify previous decisions
18. To approve Standing Orders (including new Code of Conduct)
19. Confirm date of second first aid course
20. Update on Rock Gardens memorial stone
21. To receive update From Events Committee
22. Update on Disco Equipment
23. Update On Sutton Heath Singers
24. Update on Petangue Pitch
25. To receive update on Temporary use of Land
26. To receive update on Emergency Plan (equipment etc)
27. Planning applications
28. Public questions
29. Correspondence received by Parish Clerk and drop-box
30. AOB